

YFGM 2009
Accessibility Policy

Young Friends General Meeting (YFGM) is committed to ensuring, *within reason*, that our organisation and gatherings are accessible to all.

YFGM has approved an 'accessibility fund' to help financially – for example; to pay for appropriate off floor accommodation or/and food for guide dogs. Please see separate financial document for more information.

This policy is a guide for our committees and our office and is to be monitored by our **Officers** on a yearly basis (at each October Planning Weekend) The **Officers** will communicate this guidance with their committees to ensure that accessibility is considered in the planning and delivery of YFGMs.

We are all responsible to create a gathering that is accessible to all. The following committees will have specific responsibilities;

Management Committee – to ensure that the office and communications from the office take account of accessibility requirements and to ensure our members and those interested in attending feel able to attend and are informed of the accessibility fund. We ask the office to provide documents that are accessible including in larger print and on coloured paper when necessary.

Overseers & Quinti – to take into account in their planning and delivery the accessibility requirements of those attending our gatherings in relation to

- The YFGM welcome and information given
- Layout of our Business sessions
- Information given to outside speakers as to how they structure and deliver their talk and any activities
- Special interest groups (incl. travel to and from, rooms and activities)
- Entertainments
- Epilogues
- Structured community time

Convenors of Overseers – to maintain and update our database of meeting houses and information crucial to the accessibility of the building.

A copy of this to be kept in the Office and with the Officers of YFGM.

Please Note – If people do not register by the stated deadline for each YFGM then we are under no obligation.