

International Secretary

3 years

Purpose

To act as YFGM's connection with the international Young Friends community, particularly European and Middle Eastern Young Friends (EMEYF), and to promote involvement with the international Quaker community. International Secretary is a role within the YFGM Outreach committee, one that is focused on outreach to interested parties outside the UK, as well as supporting YFGM's international presence.

Duties

Attending Quaker World Relations Committee (QWRC), which meets 3 times a year, usually at Friends House in London, and participating in its work.

Communicating with Young Friends in other countries and communicating with any Young Friends visiting the UK, including inviting them to attend YFGM and raising funds for them, as appropriate. Assisting British Young Friends travelling overseas to obtain a travelling minute or letter of introduction from the YFGM Clerks.

Maintaining links with European and Middle East Young Friends (EMEYF).

Promoting EMEYF events, activities and other overseas events to British Young Friends, as appropriate, and ensuring that YFGM is represented at EMEYF Gatherings.

Skills required

Strong communications skills. Foreign languages desirable

Time commitment

Attending QWRC meetings in London three times a year (possibly more depending on involvement in its subcommittees).

Attending the EMEYF Annual Business Meeting, or finding an alternate to attend on your behalf.

Attending January Planning Weekend and February YFGM to participate in the Enquirers Gathering.

Outreach Committee

Purpose

To provide information about YFGM to Quakers and others, encouraging attendance at YFGM and other Young Friends' events.

Duties

Running an Enquirers Gathering once a year and ensure it is properly advertised.

Informing university chaplains of YFGM and upcoming events.

Producing and maintaining materials to promote YFGM, including an Enquirer's Pack of basic information.

Advertising YFGM events. Promoting YFGM at other events (Areas Meetings, Festivals, Freshers' Fairs, other Quaker events), as appropriate.

Skills required

The ability to understand and communicate with people who may not be familiar with Quakers or are from different religious backgrounds.

A good understanding of YFGM and the ability to impart that to others.

Creativity about ways of informing people about Quakers.

Time commitment

Attending the YFGM at which Enquirers Gathering is run and the Planning Weekend preceding this.

Working on outreach between YFGMs (about an hour a month at present).

Attending other events to promote YFGM, as appropriate