

'The Young Quaker' Editor

Up to 3 years

Purpose

Being one of five editors who are responsible for producing three issues of 'The Young Quaker' (TYQ) a year. The aims of the magazine are to:

- Provide a voice for YFGMs representatives to other groups and committees.
- Provide a space for YFGMs members' thoughts and opinions and their place in contemporary Quakerism.
- Reach out to younger Quakers by forging links with other groups such as JYM and CYPC.
- Give a view of YFGM to Quakers everywhere.

Duties

- As an editor, you should encourage people to write content for TYQ and keep an eye out for anything interesting that would make good content for TYQ. The editors as a group then proofread articles, layout and format the magazine.
- Liaise with the YFGM coordinator about the production and distribution of TYQ
- Help keep the TYQ website updated.
- Utilise social media such as Facebook to inform readers about submission deadlines, requests for articles and other news.
- Coordinate maintenance of the TYQ email account with the other editors.
- You will edit on average 1 or 2 issues per year, working with 1 or 2 other editors on each issue. The precise details will be decided amongst the editorial team.

What you could gain from the role

- Experience of writing, editing, and proofreading articles.
- An understanding of design and layout (including the ability to make an article fit perfectly into the available space!)
- Hands-on experience with specialist publishing software.
- Insight into some of the interesting things that young Quakers in the UK and farther afield are doing, through seeking out possible articles, conducting interviews, and reading submissions

Skills required

- An ability to work well in a team.
- Proficiency in proofreading and use of basic computer software.
- Ability to think creatively about how to put the magazine together.
- A desire to seek out articles and contact writers.
- A sense of humour!

Time commitment

Maintaining regular email contact with other editors about content, and contact with the office over the course of the year

Attending editorial meetings either via conference calls or occasionally editing weekends in one of the editor's homes or somewhere mutually convenient to the main editors of that issue.

Attending one planning weekend a year that serves as the editors' annual meeting.