

## **Bursary Policy**

### **Eligibility**

- 1) Bursaries are available for (in order of priority)
  - a) Travel to YFGM weekends and YFGM Planning Weekends
  - b) Travel to (and fees for residential) Britain Yearly Meetings
  - c) Travel to and fees for YFGM, BYM, EMEYF, and FWCC events
  - d) Other Yearly Meetings (outside of Britain Yearly Meeting) and equivalent events
  - e) Other Quaker-run events
  - f) Other events as specified in YFGM minutes
  - g) Events and items that support the spiritual growth of YFGM and its members
  - h) Accommodation at and resources for any of the above events
- 2) For YFGM events anyone eligible to attend may apply for a bursary.  
For other events (as listed above) anyone on the YFGM database may apply for a bursary.

### **Procedure**

- 3) The decision on whether to grant a bursary will be made by the YFGM General Fund Treasurer (except as outlined in section 4).
- 4) If the YFGM General Fund Treasurer wishes to apply for a bursary the application will be considered by another member of Finance Committee or the YFGM Trustees.
- 5) Applications should be made via the YFGM bursary form except in exceptional circumstances. The General Fund Treasurer may ask for further information on an application. In all cases a bursary form should be completed and receipts attached even if payment has already been made.
- 6) The maximum amount available for bursaries will be set out in each annual budget, together with an expected amount for each type of event.
- 7) Applications are confidential and will only be seen by the Co-ordinator and the YFGM General Fund Treasurer. Trustees may be consulted if there is uncertainty, however the identity of the applicant will remain confidential. Applications will be kept for six years after which they will be destroyed.
- 8) Applications may be prioritised with preference given to:
  - a) People who would not otherwise be able to attend the event
  - b) People who have received less bursary help from us in the past
  - c) People more closely associated with YFGM
  - d) The type of event (as listed in point 1)
  - e) Helping a greater number of people
  - f) People who have made efforts to obtain other funding
  - g) Applications received before an application deadline

The balance between these factors is at the discretion of the YFGM General Fund Treasurer. Applicants may be offered less than they have asked for.