

Young Friends General Meeting Bristol 20-22 October 2017 Minutes

Those Present:

Rose Almond, Matt Alton, Jennie Arterton, Jenny Baines, Rowena Bashforth, Lucy Baston, Jessica Beck, Lynda Berry, Faith Biddle, Ella Booth, Rachael Booth, Liam Brighton, Eleni Burgess, Helen Butler, Devi Cardero, Toni Carmichael, Miriam Chapman, Aidan Childs, Tas Cooper, Alex Coule Bleakley, Vicky Cowell, Adam Cox, Simon Crane, Billie-Jo Dearden, Teala Dearden, Carla Denyer, Emily Dervisevic, Daisy Doncaster, Peter Doubtfire, Michelle Dumont, Tom Eddington, Christopher Webster, Eirlys Evans, James Evans, Rachel Evans, Naomi Fairweather, Kit Fotheringham, Toby Freeman, Claudia Fry, Eleanor Fuller, Joseph Fuller, Becky Garnault, Marie Giraud, Cáit Gould, Laurence Hall, Ellie Harding, Freya Harding, Eva Harkness, Miriam Harrold, Jaz Higgs, Alice Holland, Bridget Holtom, Caro Humphries, Ali Hussain, Hannah Larn, Sasha Lawson-Frost, Makena Lohr, Johanna Longmore, Rici Marshall Cross, Gabriel Martel, Katie Maslakova, Jenny McCarthy, Yenni Millar, Jules Octave, Kit Reed, Lilly Richards, Davy Richardson, Tim Rouse, Rachel Rowan Olive, Abigail Rowse, Chloe Scaling, Elly Setterfield, Imogen Sewell-Risley, Kristin Skarsholt, Jennifer Smith, Katy Smithson, James Stark, Vicky Daborn Tedder, Beth Tinsley, Kellie Turner, Rosie Underwood, Amanda Veale, Nick Watts, Jacob Webb, Ellie Wilde, Tom Wright

Total: 83

Co-Clerks	Michelle Dumont & Jenny McCarthy
Trustees	Michelle Dumont, Tom Eddington, Cait Gould, Jenny McCarthy, Tim Rouse, Kellie Turner
Coordinator	Gabriel Martel

2017.19 Finance – approval of the 2018 budget

Finance Committee have presented the 2018 budget. We thank them for their work, particularly in increasing the diversity and sustainability of funding sources.

We are pleased to be able to support EMEYF with a £500 grant, and ask Rose Almond, UK Treasurer for EMEYF, to communicate this to EMEYF with the help of this minute. We also note an increase in the food budget from £1 per person per meal to £1.20.

YFGM approves the budget for 2018.

2017.20 Additional member of Outreach Committee

We have heard a request from our Outreach Committee for a fourth member. We are pleased that the number of newcomers indicates the need for this. Whilst this

would imply some additional travel costs, we believe that this would help the outreach team fulfil their role and live more adventurously in their work.

We agree to create an additional role as a member of Outreach Committee.

Due to Abi Rowse, as an experienced member of Outreach Committee, being co-opted for the next two gatherings, we will ask the Nominations Committee to find an additional member of the Committee at the May gathering. We thank Abi and the rest of the Outreach Committee for their work.

2017.21 Nominations Returns

Role	Released	Appointed	Until
Planning Weekend Newcomer	Jennie Atherton Rachel Rowan Olive Eleni Burgess	Ali Hussein Alice Holland Vicky Cowell	February 2018
General Fund Treasurer	None (handover)	Lucas Bain-Lefevre	February 2021
Catering Co-ordinator	Gabriel Martel	Lucy Baston	October 2020
Quintessential	Toni Carmichael	Miriam Harrold	October 2020
Mental Wellbeing Concern Working Group	Rachel Evans Jenny Baines Abi Rowse	Sasha Lawson-Frost Kim Edwards	October 2019
Representative to Quaker Gender and Sexual Diversity Community	Naomi Haigh	Kit Reed	October 2019
Representative to Living Witness Project	Ellen Elliot	Rowena Bashforth	October 2019
Interchurch/Interfaith Secretary	None	Freya Blyth	October 2020
Co-clerk (Trustee)	None	Michelle Dumont	October 2020
Overseer Trustee	Francesca Loise	Tom Eddington	May 2019
Overseer	Liam Brighton Francesca Loise Toby Freeman	None (2 handovers)	
Representative to Quaker Peace and Social Witness	Haifa Rashed	Carried forward	
Events Co-ordinator	Anne Seilly	Carried forward	

We thank Nominations Committee for their hard work this weekend. We thank the Friends released for their service.

2017.22 [Change of signatories](#)

Pete Doubtfire will be removed and Michelle Dumont and Lucas Bain-Lefevre added as signatories to YFGM's Co-op general fund current account and general fund deposit account.

2017.23 [Co-options to committees](#)

Abi Rowse was co-opted onto Outreach Committee for this YFGM. We thank Abi for her service.

2017.24 [Catering](#)

Jess Beck, Rici Marshall and Becky Garnault were our caterers this weekend. We thank them for their work.

2017.25 [Speakers](#)

Roger Hall gave a session on 'Think globally, act locally - the Countering Colston campaign'. We thank Roger for his session.

2017.26 [Special Interest Groups](#)

Michelle Dumont and Abi Rowse ran a SIG on white supremacy. Caro Humphries and Sam Hilton ran one on effective altruism. The Mental Wellbeing working group ran a SIG on YFGM's mental well-being concern. We thank these Friends for their time and work.

2017.27 [Clerks' Offering](#)

We gathered in Bristol for the largest YFGM in recent years. It was good to see each other after a summer break. We reflected on what we could do ourselves and locally to support wider changes to create a fairer world which reflects our Quaker values.

We welcomed Roger Ball from the Countering Colston Campaign to reflect on challenging the stories we tell about our community heroes which overlook problematic areas of their life and work. We then went on to think about ways to make our Quaker communities more inclusive and open at home.

Special interest groups covered how we are affected by and can challenge white supremacy; how to take forward our mental wellbeing concern; and how to envision a better charity sector. Some Friends also enjoyed a walk around Bristol.

Spiritually, we reflected on Diwali, the festival of light, engaged in spiritual dialogue and experimented with body drumming.

We built our community through sharing space, eating together and a lively quiz.
We look forward to gathering in Brighton in February 2018.

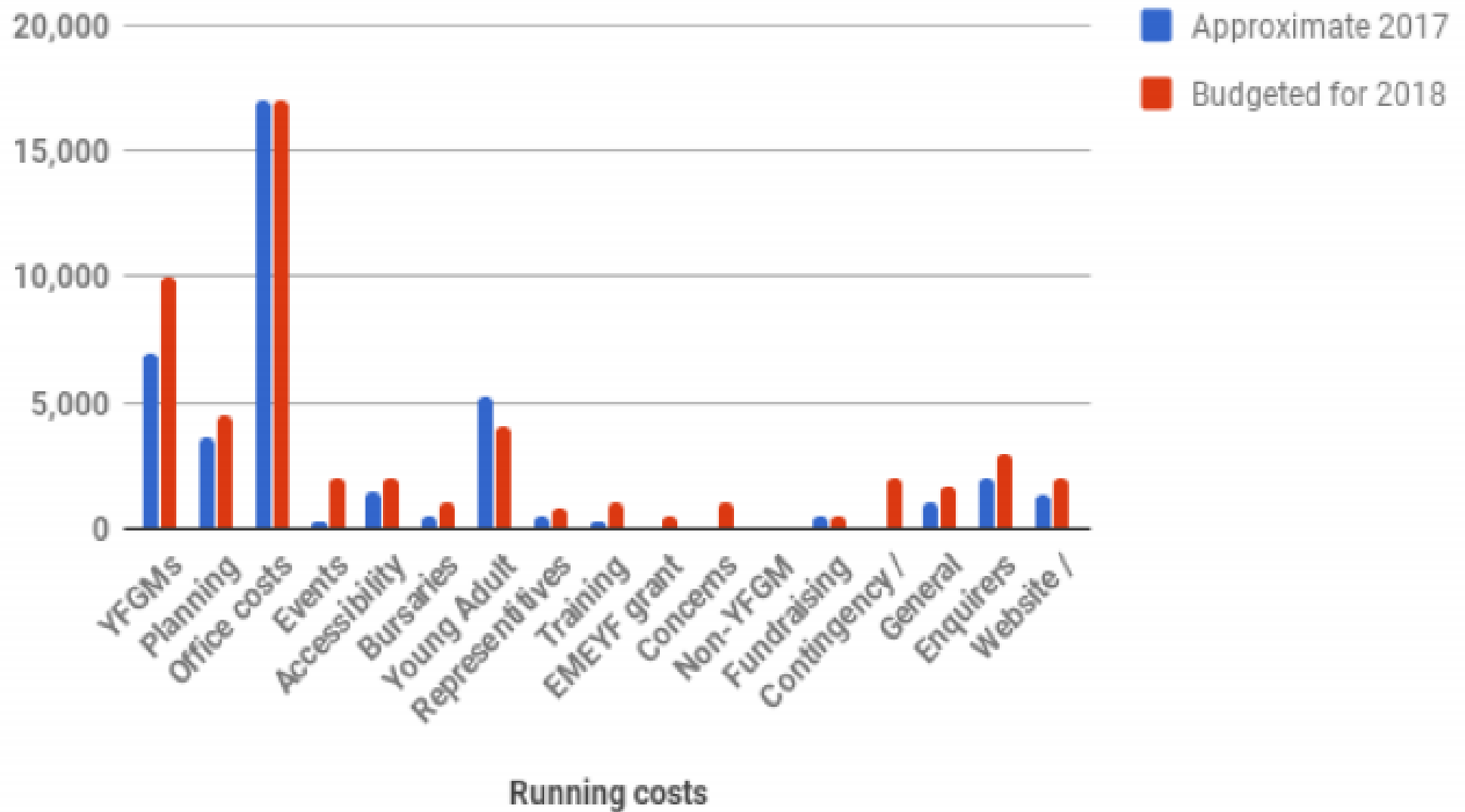
Attachment 1 - Approved 2018 budget

YFGM Draft 2018 Budget					
Approved					
Income	Approximate 2017	Budgeted for 2018	Anticipated use	Forecast	Notes
BYM Grant	550	0	100%	0	BYM gave us grants towards our running costs until the new coordinator arrangement began. This is now given as a 'grant in kind', taken off the cost of our internship.
BYM Outreach Grant	9,455	10,800	75%	8,100	Nick, our fundraiser, has applied for 10,800. However we may not spend all of the BYM grant from 2017 (e.g. £3,000 less than what was given), so they may ask us to use the money not spent this year towards outreach costs in 2018, and give the remainder (e.g. £10,800-£3,000=£7,800)
Sir James Reckitt Charitable Trust	5,000	1,500	100%	1,500	They give an annual grant of £1500 and in 2017 gave an extra one off of £3,500. We cannot apply for the extra grant of £3,500 again as one off grants can only be considered by the trust every two years. The annual grant may be increased but this isn't likely to happen until 2019.
William Cadbury Trust	0	13,000	50%	6,500	£13,000 donated in 2016 - have emailed and asked if they can do the same in 2018 but cannot guarantee this income
Other grants	5,000	5,000	60%	3,000	Nick, our fundraiser, will be making a range of applications to smaller funding trusts, but this income can't be guaranteed.
YFGM Contributions	5,800	6,000	80%	4,800	There was an increase on last year, partly because of higher numbers, and partly because of awareness raising - we hope this increase will continue, but we cannot guarantee it.
Meetings & Friends	14,500	15,000	80%	12,000	As above.
Appeal for another charity	0	0	100%	0	We haven't ran one of these for many years, but there is a line left open, should we wish to run one in the future.
Interest		40	100%	40	
Events	0	1,500	100%	1,500	We have requested £500 for YFGMfree in BYM grant, so this is £500 less than Event expenditure below
Other Income	1,275	0	100%	0	800 was for yalp bursaries that got paid straight on, the rest was gift aid. We don't anticipate income in this category however.
Total Income	33,613	52,840		37,440	

Expenditure					
	Approximate 2017	Budgeted for 2018	Anticipated use	Forecast	
Running costs					
YFGMs	7,000	10,000	90%	9,000	I've requested £3K from BYM towards a YFGM in a hostel, so this is £3k more than last year. The £7000 budget for YFGMs cost takes into account a rail fare rise of 3.6% and a proposal to increase the food budget to £1.20 per person per meal.
Planning Weekends	3,640	4,500	80%	3,600	Includes food, travel and administrative costs of committees attending.
Office costs	17,000	17,000	95%	16,150	This covers the cost of running the administrative costs of the YFGM office, employee, management etc.
Events	250	2,000	75%	1,500	YF(GM Free) events which often have a theme, eg. board games, exploring the Quaker Faith and Practice etc. These weren't very costly in 2017, but there are numerous proposals in the pipeline, so we are budgeting a larger amount of money for these.
Additional					
Accessibility	1,400	2,000	75%	1,500	1500 requested from BYM outreach grant
Bursaries	514	1,000	50%	500	These are for help with attending YFGMs and similar events for those who may be otherwise prevented from attending.
Young Adult Leaders	5,230	4,000	100%	4,000	2017 costs include £1730 outstanding payment from 2016 due to invoice issues. If we receive more applications than we can fund, we will direct people to the George Gorman Memorial Fund who are able to provide funding for this.
Representitives	500	750	70%	525	Most representative's travel expenses are paid by the organisation they are a rep for. However we budget this in case the other organisation is unable to pay the expenses of the representative.
Training	200	1,000	80%	800	doesn't tally with budget tracker. Training required for new clerk, new convenor of trustees, new treasurer (=£870 total), and some for miscellaneous. 2017 budget was for £1500, so this is a reduction of £500 on last year.
EMEYF grant	0	500	100%	500	As we are in a more secure financial situation than last year, we suggest offering this donation to EMEYF to support their work.
Concerns	50	1,000	75%	750	
Non-YFGM charity appeal	0	0	100%	0	See note in income
Fundraising	498	500	100%	500	This covers the cost of running an appeal in The Friend and doing an appeal to Quaker meetings across the UK.
Contingency / other	49	2,000	50%	1,000	Spend to date = £49 generous contingency allows for provision of any unforeseen expenses, or opportunities that arise during the year.

Outreach					
General	1,000	1,700	80%	1,360	Covers the costs of outreach committee to travel to attend YFGMs and external events.
Enquirers	2,000	3,000	80%	2,400	We've applied to BYM for £2500, we would find alternative sources of funding should more than this be required.
Website / Young Quaker	1,340	2,000	90%	1,800	TYQ printing costs £936. InDesign subscription £206. £700 travel expenses for TYQ editors. £150 for TYQ website. Total = £1992
Total Expenditure	40,671	52,950		45,885	
Surplus / (deficit)	-39,397	-110		-8,445	
Estimated Reserves B/fwd		68,172		68,172	
Estimated Reserves C/fwd		68,062		59,727	
Reserves					
Office costs for two years		34,000		32,300	"Reserves policy. The minimum level of reserves that we aim to maintain should be approximately equal to six months to one year plus any expenditure required in order to honour existing employment contracts. We may also need to build up extra funds to enable us to offer a new contract on this basis. This is in order to enable us to survive a sudden drop in our expected income and to get new fundraising strategies in place without immediately curtailing our activities. The level of reserves required should be considered annually during the budgeting process, and the budget should be set in accordance with this policy."
Expenditure minus office costs		35,950		29,735	
Max reserves		69,950		62,035	
Min reserves		51,975		47,168	
Are reserves below maximum acceptable limit?	Yes			Yes	
Are reserves above minimum acceptable limit?	Yes			Yes	

YFGM Budget 2018 - Expenditure



Income

