

Trustee

Up to 3 years, plus a handover.

Purpose

To ensure that YFGM is carrying out its purposes, complying with our constitution and the law, and is being managed responsibly.

Duties

- Ensure that YFGM is discharging its duties as a charity regulated by the Charity Commission, including reporting requirements.
- Ensure that YFGM is acting according to its purposes and constitution.
- Ensure that the duties of role holders are being discharged.
- Have sign-off on items such as the budget and policies that are to be presented to the general meeting.
- Periodic review of policies to ensure legal compliance.
- Being the "contractual backstop" to the administrative worker.
- Represent the charity of YFGM to BYM Trustees and other charity bodies.
- Develop and improve policies and constitutional documents.
- Periodic Review of YFGM's relationships with Local and Area Meetings.
- Trustees should convene in case of any emergency at YFGM, where there is no policy in place.
- Running an annual Strategy Day for both Trustees and Switchboard.

What you could gain

- Experience of charity management in a legally responsible role.
- Understanding of charity governance requirements.
- Understanding of the inner workings of YFGM.

Skills Required

- An understanding of legal issues around running a charity, including charity commission regulations, or an ability and willingness to gain it quickly.
- Good organisational skills and willingness to communicate and do ongoing work between YFGM events.

Time Commitment

Attending YFGMs, Planning Weekends, Strategy Days, and Trustee meetings, plus ongoing work between meetings.

Other Requirements

You will need to complete a safeguarding declaration and a data protection declaration to take up this role. You must not be disqualified from acting as a charity trustee.

N.B. You cannot be appointed to this role if you have been a trustee of YFGM in the last 3 years.